

GASCONADE COUNTY R-1 SCHOOL DISTRICT POLICY ESTABLISHING CRITERIA FOR ADDING NAMES TO THE BEARCAT MEMORIAL STADIUM MONUMENT

Finding of Need

When a member of our community has made a lifelong commitment of his or her talents and personal resources for the advancement of the quality of education for our youth, it is appropriate that the Board of Directors of the school district recognize the lasting contributions made by such person. The Board has found, and hereby declares as the policy of the district, that truly extraordinary service rendered to the district and its students be honored by inscribing the names of such deserving persons on a tile, paver, brick, or similar flat surface to be placed in the Bearcat Memorial Stadium. This statement of policy is intended to provide guidance to present and future Boards and to residents of the district on the procedure to be followed and the qualities to be looked for in the nomination and selection of possible honorees to be so recognized.

Definitions

Board: The elected Board of Directors of the Gasconade County R-1 School District.

Categories of Nominees:

Members: Alumni or graduates, present or former students, faculty, employees, and Board members of the Gasconade County R-1 School District.

Significant contributor: Any person who has repeatedly demonstrated over time his or her commitment to the success of the school district in a manner widely recognized as being above and beyond the participation by a typical member of the community.

Memorial Stadium: The football field and track facility built adjacent to the high school building in the year 2005-06.

Monument: The medium upon which will be inscribed or engraved the names and other pertinent information about the honorees selected for special recognition according to the provisions of this policy.

Nomination of Honorees

1. Any resident of the school district may nominate a potential honoree whose acts of service deserve special recognition by inscription of the person's name on the monument to be placed permanently in a prominent location within the district's Memorial Stadium. Nominations shall be made by completing a "Memorial Honoree Nomination" form which will be available in the superintendent's office. Such nominations may be filed with the Board of Directors no earlier than two years after the nominee's death. The deadline for filing nominations in any given year will be the first business day in February of the year in which the nomination is to be considered.
2. The Board will be informed of receipt of a nomination at the first regular meeting of the

- Board which occurs more than two business days after the filing of such nomination.
3. Following receipt of the nomination, the Board president shall appoint a committee consisting of one (1) Board member and five (5) district patrons not associated with the nomination. The committee shall review and evaluate the nomination and make a written recommendation to the full Board regarding the appropriate response to the nomination.
 4. The committee will complete review of all nominations received prior to the deadline and make its recommendations to the Board no later than the regularly scheduled Board meeting in March.
 5. The Board will consider, discuss, and evaluate the nomination and the committee's recommendations during an open meeting or meetings. The Board will give due consideration to the committee recommendations; but the Board retains sole authority for approval or rejection of nominations. The Board shall announce its decision at the regularly scheduled Board meeting in March of the same year.
 6. Possible responses by the Board to a nomination may consist of one of the following options:
 - (a) The Board may reject the nomination and deny the requested action.
 - (b) The Board may table the nomination and ask the committee to obtain additional information from the applicant or from other sources.
 - (c) The Board may delay action on the nomination, pending some event or passage of time as specified by the Board. The Board may also suggest that the applicant submit a new or amended nomination at a later date.
 - (d) The Board may approve the nomination and agree to an appropriate inscription to be placed on the monument.
 7. After announcing approval of a nomination at a public meeting, the Board will release, for publication in the local newspaper and in district communications and newsletters, a statement of the honoree's name and the reasons for recognition.
 8. Except for events arising out of unprecedented catastrophe or other similar circumstance, no more than one or two such honoree(s) may be selected in any one year; except that in the first year of implementation of this policy not more than four (4) such honorees may be selected. Such limitation on number of honorees is solely to prevent dilution of the honor associated with such recognition.
 9. Engraving of names will begin as soon as possible after the announcement to enable the name of each honoree to be placed on the monument. In addition to the public meeting and local media announcements immediately after the selection, each newly selected honoree will be acknowledged at a public ceremony during the opening home football game of the school year.
 10. The committee shall recommend, but the Board will finally determine, the actual content of the engraving for each honoree. Consideration will be given to length versus legibility of the inscription. However, the content will include at least the person's name, dates of birth and death, and a one-line description of reasons for selection.

Criteria

To be eligible for nomination, the person must have been deceased for no less than two years prior to filing of the nomination; and the life history of a potential honoree must include at least a majority of the following traits:

1. The person's name must have enduring significance to the students and district residents after passage of at least two years.

2. The quality and duration of the nominee's service must have been truly extraordinary and beneficial to the district.
3. The nominee should have exhibited desirable personal characteristics that are worthy of emulation by others, including honesty, community involvement, humility, heroism, and similar traits.
4. The nominee should have demonstrated, through overt acts, a sincere concern for students and their welfare.
5. The nominee should have demonstrated rapport with the residents and students of the district.
6. The nominee should have exhibited unusual heroism or selfless concern for his community or country in the relevant circumstances of the nominee's death.
7. The nominee's life, as well as the circumstances of his or her death, should have been exemplary and worthy of special recognition.
8. The nominee should have been a high school graduate from or a teacher or administrator in the district or have moved into the district and spent most of his or her productive years as a resident of the district while performing services and acts for which they are nominated.

MEMORIAL HONOREE NOMINATION

This form shall be completed and used for any nomination of a potential honoree to be selected by the Board of Directors of the Gasconade County R-1 School district for special recognition by the inscription of that person's name on the Bearcat Memorial Stadium Monument. Before filing the form, an applicant should review the written Board policy criteria to be met before the Board will consider the addition of an honoree's name to the Monument.

This form must be returned to the Office of the Superintendent no later than the first day of the month in order for the nomination to be accepted by the Board for consideration and appointment of a review committee at the regularly scheduled board meeting for that month. A nomination must be filed no later than the first business day of February for it to be considered for acceptance in that calendar year. All of the following information must be provided.

1.	Applicant:	
	A.	Name:
	B.	Phone(s):
	C.	Street:
	D.	City, State, Zip:
2.	Nominee:	
	A.	Name:
	B.	Date of Birth:
	C.	Date of Death:
3.	Applicant's relation to nominee:	
4.	Relevant years of nominee's service to District:	
5.	Capacity in which service was rendered:	
6.	Specific contribution to District:	

7.	Other awards, honors or recognition for special accomplishments or contributions bestowed on Nominee by business, military, public service or religious organizations:	
	Award:	Date:
	Reason for recognition:	
	Award:	Date:
	Reason for recognition:	
	Award:	Date:
	Reason for recognition:	
8.	Specific examples of nominee's desirable personal characteristics that were consistently displayed over time:	
9.	Specific overt acts by nominee that, over time demonstrated sincere concern for students and their welfare and for other residents of the district:	

10.	Specific overt acts by nominee that showed, over time a concern for the patrons of the district:
11.	Capacity in which nominee was serving others at the time of death and whether nominee's death was a direct result of his or her service to others:
12.	Any additional comments for consideration: